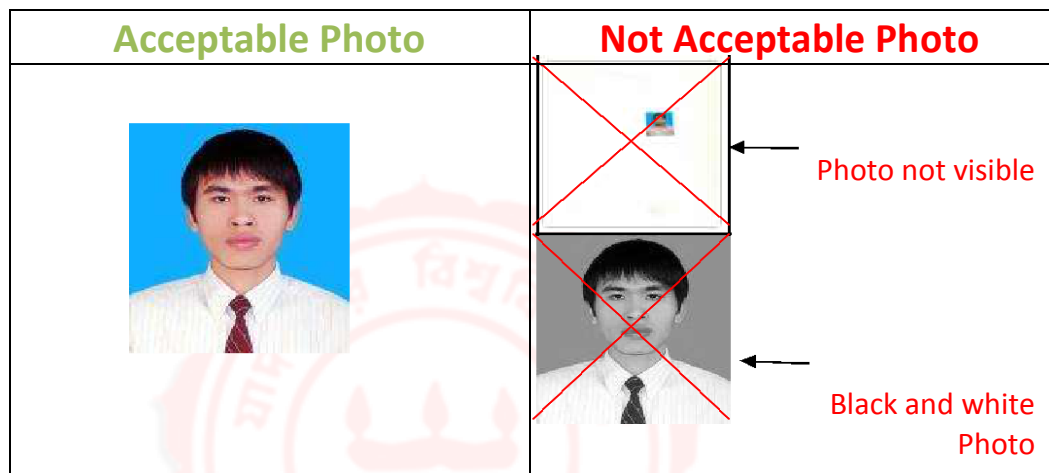# Document Upload Guide

1. Upload Photo:

- ✓ It must be an image file in JPG/JPEG/PNG/BMP format.
- ✓ Photo must be in colour.

Acceptable Photo	Not Acceptable Photo
	Photo not visible Black and white Photo

2. Upload Documents:

- ✓ It must be also image file in JPG/JPEG/PNG/BMP format. Be sure to capture/scan your documents before filling the application form. PDF file is not accepted.
- ✓ Preview your files for image quality to ensure that the documents are complete and readable prior to upload.
- ✓ Image should be in portrait orientation to fit into A4 page.
- ✓ Document specifications are as follows:

  a) Date of birth proof:

  - ▪ Upload any one of the following:
    10th class Admit/Certificate, AADHAAR, Voter Card, Pan Card.

  b) Marks sheet of eligibility qualification:

  - ▪ Upload the last marks sheet / grade sheet you have obtained if you are a student. Others must upload the marks sheet of REQUIRED qualification.

  c) Marks sheet of highest qualification (optional):

  - ▪ If you have higher qualification than the REQUIRED.